Neosho School District
418 Fairground Road
Neosho, MO 64850
417-451-8600

Request for Attendance Center

(Out of Home District)

Student Name(s) _____ Grade(s) _____ Parent/Legal Guardian's Name _____

Current Home Address (Street, City, State, ZIP) _____ Telephone # _____ Cell Phone # _____

School Currently Attending _____ Home School District (based upon home address) _____

School Requested _____ Date of Request _____

Reason(s) for Requesting Transfer: _____

_____

_____

Transfer Procedures and Considerations

- All applicants should understand that a request will not guarantee permission to transfer from or remain at the present school.
- Items to be considered before a transfer is granted are: class sizes, availability of programs and services, reasons for transfer, and principal recommendation.
- If the committee approves the parent's request to transfer, the parent will be expected to provide transportation to and from school.
- If classes are overcrowded and the district requests the child attend another school, the district will provide transportation to the assigned school.
- The authorization for inter-district transfer is made by the Superintendent or Assistant Superintendent, based upon the recommendation of the Transfer Committee.
- The parent/legal guardian making application will be contacted as soon as a determination is made. A student will not be transferred until the parent/legal guardian is notified.
- Approved transfers must be renewed at the end of each school year.
- **Return this form to the school your child/children is currently attending.**

Approved ☐

Disapproved ☐

_____
Signature of Authorized Neosho School District Representative

Date_____